

**PROCEEDINGS OF THE BROWN COUNTY  
ADMINISTRATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a special meeting of the Brown County Administration Committee was held on Thursday, November 15, 2018 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

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**Present:** Chair Sieber, Supervisor Deneys, Supervisor Schadewald, Supervisor Kneiszel  
**Excused:** Supervisor Vander Leest  
**Also Present:** Treasurer Paul Zeller, Corporation Counsel Dave Hemery, Jason Gerhard

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**I. Call to Order:**

The meeting was called to order by Chair Sieber at 4:00 pm.

**II. Approve/Modify Agenda.**

Motion made by Supervisor Deneys, seconded by Supervisor Kneiszel to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from the Public.** None.

**Treasurer**

**1. Discussion and Possible Action RE: Amending the Sale terms of Brown County owned Parcel HB-2830 at 1451 Navigator Way.**

Treasurer Paul Zeller thanked the Committee for holding this special meeting. He informed the necessity of the meeting is based on the sale process of property at 1451 Navigator Way. As the buyer proceeded with applying for and obtaining a mortgage, an appraisal was done and that appraisal did not come in at the offer amount and that would prohibit the buyer from obtaining a VA mortgage for the \$255,000 offer amount. An amended offer of \$251,000 was then made.

Realtor Jason Gerhard said the addendum in the offer states that if the appraisal comes back lower than the offer price, they would accompany that with an amendment to change the purchase price to match the appraisal and then there would be a time limit to respond. Because of this meeting, the terms of the response time were modified, but it is the intent to change the offer from the \$255,000 to the \$251,000 to match the appraisal. The language in the contingency says if that is not done, there is a right to rescission. Gerhard said the risk is having the buyers walk away and have to reintroduce the property to the market.

Zeller said he forwarded the amendment to Corporation Counsel for Dave Hemery to review. Based on the fact that this property received only one offer, this is essentially the backup offer on the sale. Hemery said approving the sale at \$251,000 would not be problematic.

Motion made by Supervisor Schadewald, seconded by Supervisor Kneiszel to approve the sale in the amount of \$251,000. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Other**

**4. Such other matters as authorized by law. None.**

**5. Adjourn.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Kneiszel to adjourn at 4:14 pm.**

**Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Administrative Specialist